

2011-2012 TUITION POLICIES AND SCHOOL CALENDAR

SCHOOL YEAR The school year runs from Tuesday, September 6 through Sunday, June 24. From September through June, tuition is based on ten equal payments regardless of the actual number of lessons in each month. Lessons during the summer semester (June 25 through Labor Day 2012) are encouraged but optional and are arranged on an individual basis.

MONTHLY TUITION RATES

| LESSON TYPE | DESCRIPTION | MONTHLY |
|------------------|------------------------------------------------------------------------|---------|
| Bright Starts 1 | Weekly 55 minute group | \$108 |
| Bright Starts 2 | Weekly 70 minute group plus one 30 minute individual lesson per month | \$164 |
| Bright Starts 3 | Weekly 70 minute group plus two 30 minute individual lessons per month | \$193 |
| Branches 45 | 45 minute individual lessons with occasional group classes | \$177 |
| Branches 60/75 | 60/75 minute individual lessons with occasional group classes | \$235 |
| Individual 30 | Weekly 30 minute individual lessons with no regular group classes | \$131 |
| Individual 45 | Weekly 45 minute individual lessons with no regular group classes | \$177 |
| Individual 60/75 | Weekly 60/75 minute individual lessons with no regular group classes | \$235 |

LESSON LENGTH 30 minute lessons are reserved only for beginners in their first two years of study. 75 minute lessons are available only for advanced students, and only by teacher nomination.

SCHEDULED HOLIDAYS The following holidays are included in your tuition and will not be credited or made up:

- Monday, October 31: Halloween—no lessons
- Wednesday, November 23 through Sunday, November 27: Thanksgiving Break—no lessons
- Wednesday, December 21 through Tuesday, January 3: Winter Break—no lessons
- NFMC Festival weekend (a Friday through Sunday in March, TBD)—no lessons for participating students
- Sunday, April 1 through Sunday, April 8: Spring Break—no lessons
- Friday, May 25 through Monday, May 28: Memorial Day Weekend—no lessons

REGISTRATION FEE AND SCHEDULING: RETURNING STUDENTS Complete your parent/teacher conference (except adult students) and submit your Registration Form and non-refundable \$30 Registration Fee by July 15, 2011. If you miss this deadline, we will still happily welcome you back, but it may be more difficult to accommodate your scheduling needs.

REGISTRATION FEE AND SCHEDULING: NEW STUDENTS By definition, a “new student” is anyone who did not take lessons and pay full monthly tuition in May and June 2011. Once we agree on a specific lesson time, your completed Registration Form and non-refundable \$30 Registration Fee are required in order to hold your slot.

MATERIALS CHARGES The face value of any books, materials, and event fees paid on your behalf will be added to your billing statement. Event fees, when applicable, post to your account when students are entered, regardless of any subsequent student withdrawals.

DUE DATES AND BILLING STATEMENTS Your initial payment of tuition is due by the student's second lesson of the school year. Subsequent tuition payments and materials charges post on the first of each month and are due not later than the 10th of the month. You will be emailed a billing statement each month, but payment is still due on time regardless of whether or not you receive it. Make checks payable to Studio Horowitz, LLC. If you do not wish to pay by check, please contact us to discuss alternate payment options.

OTHER FEES A \$15 late fee will be assessed if your payment is received after the due date (see above), even if you do not receive a reminder that tuition is due. A \$30 charge will be assessed for all returned checks.

5% SEMESTER PAYMENT DISCOUNT To pay by semester, just submit your check for five times the monthly rate less 5% not later than September 25 (for the first half of the year) and/or February 25 (for the second half of the year). The discount is applied to the student's last lesson(s) of the semester.

STUDENT ABSENCES Your tuition reserves a place in the schedule and does not buy time: the Studio has a “no make-up policy.” When a student misses a lesson for any reason (including inclement weather, illness, vacation, sports conflicts, etc.), the Studio is not obligated to offer make-up lessons; you will not receive credits or refunds. If you are more than 15 minutes late for your lesson, regardless of the lesson length, the lesson will be considered a no-show and will not be made up.

CREDITS When the studio is closed due to unscheduled emergency or when a teacher misses a lesson and cannot make it up (these situations are rare), the student will receive a credit for the missed lesson. The same amounts will be used if it is ever necessary to charge for a partial month.

| LESSON TYPE | CREDIT AMOUNT |
|-------------------------------------------|---------------|
| Individual 30 | \$34 |
| Individual 45 | \$45 |
| Individual 60/75 | \$59 |
| Branches 45 | \$42 |
| Branches 60/75 | \$56 |
| Bright Starts 1 (55 minute group) | \$27 |
| Bright Starts 2 & 3 (70 minute group) | \$34 |
| Bright Starts 2/3 (30 minute individual) | \$29 |
| Branches Groups (90 to 150 Minutes) | \$15 |
| Special classes, rehearsals, and recitals | n/a |

DISCONTINUING LESSONS—STUDENT OPTION There are no long-term contracts and lessons may be discontinued by the student at any time for any reason. Simply send notice, in writing, to the Studio. Future scheduled tuition charges will be cancelled, but all current tuition obligations and materials charges will remain in effect and there will be no refunds, regardless of the number of lessons actually attended. Even if you have unused credits remaining, there will still be no refunds. Written notice must be given before the first day of the month. If notice is given on or after the first day of the month, tuition will still be due for the entire month.

DISCONTINUING LESSONS—TEACHER OPTION Lessons may be discontinued by the teacher or Studio at any time for any reason. If we elect to discontinue a student’s lessons, you will receive a pro-rated refund (calculated according to the credit schedule above). If you paid by semester (see above) or otherwise in advance, the refund will be calculated based on the total number of lessons remaining, not on a monthly basis. If tuition is past due when lessons are discontinued, or if any outstanding materials charges remain on your account, your balance must still be paid in full.